



Light Project Peterborough Project Worker

Light Project Peterborough was started by a group of Christians who believe in showing their faith in action. We are in place to serve the city and those in need.

Purpose of Post

This post serves to support the projects and services that Light Project Peterborough offers. Working with vulnerable adults you will deliver and support one to one and group activities to engage with people, often in their time of most need.

Taking an active interest in the development of the charity and those around the post holder will have a passion for the ethos and values of Light Project Peterborough.

Based at: The Garden House, Gravel Walk, Minster Precincts, Peterborough, PE1 1YU

Main Duties and Responsibilities

- Work within a team of staff and volunteers that offer support to people sleeping rough and those in need in Peterborough
- Ensure 'guests' and other service users are supported in a holistic manner to fulfil their potential and support them to help shape the services offered
- Diffuse difficult or dangerous situations, resolve conflict between service users effectively and sensitively and adhere to safety procedures
- Ensure accurate and timely reporting of outputs and outcomes in service delivery are recorded via management information systems
- Work effectively with partners and other professionals to ensure the most effective support for those in need
- Develop relationships to increase the charities fundraising income
- Maintain and follow health and safety in line with policy and keep records as required
- Keep all financial and administrations up to date and in line with policy
- In addition to the duties set out in this job description the post holder may at times be required to undertake additional or other duties to meet the needs of Light Project Peterborough

Person Specification

Experience and knowledge of	Essential/ Desirable
Working with volunteers	D
Working within the voluntary/faith sector	D
Projects that deliver in partnership with churches and other organisations	D
Working with marginalised and vulnerable adults, the issues they face and methodologies of change	E
Including service users in shaping services	D
GDPR	E
Safeguarding	E
Qualifications	
Health and Social Care or IAG or other relevant qualifications/training	D
First aid certificate	D
Skills	
Self-motivated, able to work alone as well as in a team	E
One to one support and group work support to vulnerable adults	E
Ability to offer information and advice	E
Assessment and planning	E
Ability to work to a high standard with an attention to detail	E
Excellent IT, verbal and written communication skills with service users, colleagues and other organisations	E
Good time management skills, including the ability to prioritise and plan work to meet deadlines	E
Be able to demonstrate initiative and creativity in finding solutions to complex issues	E
General	
Hold a clean driving licence with insurance for business use	D
Ability to work flexible hours including evenings and weekends	D
Maintain and observe conditions of health and safety	E
Willingness to develop within the job and undergo relevant training	E
Respect and sympathy for people struggling with chaotic lifestyles and/or life-controlling addictions	E
Be committed to Equality and Diversity	E
Be positive, patient and adaptable under pressures	E
Recognition and respect of the Christian ethos of the charity	E